



# Policy Cheat Sheet 2023-2024

## Registration & Continued Service Fee

A one-time fee due upon enrollment each year - \$20 for the 1st student, and \$10 per additional student within the immediate family.

## Monthly Tuition Installment

Tuition is based on 37 classes per year and broken into 10 equal installments. The first tuition installment and Registration & Continued Service Fee are charged upon enrollment. Consecutive installments are charged to your bank account on file on the 1st of each month, September - May.

Class Length (per week)	Installment (per month)
30-minutes	\$42.00
45-minutes	\$47.00
60-minutes	\$52.00

\*Families enrolled in 4 or more classes will receive a 10% discount.

\*Families enrolled in 8 or more classes will receive a 15% discount.

## Costume Deposit

Each class participating in Recital will pay a costume deposit which is split into two equal payments and due on the 1st of the month in October and November. This fee does not include shoes, tights or alterations for your Recital costume. We understand the need to keep costumes as affordable as possible, however, cannot control the rising cost of costumes and shipping/handling. Costume fees are non-transferable and non-refundable. **Tippy Toes 1-4 and Hippity Hop: \$70.00 total per class (\$35.00 per month) Levels 1-8: \$76.00 total per class (\$38.00 per month)** Baby & Me and Leaps & Turns do not perform in our annual Recital. Ballet students are issued a black tutu (\$38.00) to be worn with their choice of sleeveless black leotard. Tumbling students are issued a blue Prestige GK leotard (\$46.00). Fees for these items will be charged on November 1st for all new students or returning students who indicate need for replacement in response to our email sent in October. Tumbling students in Levels 1-8 will also wear Black Crown Shorts which will be available for order on the Recital Agreement Form in February.

## Classes

Teacher assignments will be announced before classes begin. Staff and teachers reserve the right to place students in the appropriate level. Students age 6 and up will be placed in levels based on technical ability and maturity. Students are evaluated throughout the year with report cards being sent home mid-year and an email sent with recommendations for the following year prior to April enrollment. Students should expect to spend at least two years at each level. If at any time your student is continually observed as having improved past Spring recommendations, we will reassess levels.

## Recital Fee

An annual Recital fee is applied to each family with dancers participating in our annual Recital. This is split into two equal payments and due along with tuition on the 1st of the month in February and March. Payment of \$86 (\$43 per month) for families with one dancer participating in Recital or \$120 (\$60 per month) for families with two or more dancers participating in Recital. This fee ensures 4 complimentary tickets for families with one student or 7 complimentary tickets for families 2 or more students, as well as recital videos of all 3 shows for each family.

## IMPORTANT DATES

Fall Classes Begin	Monday, August 21st
No Regular Classes	Tuesday, October 31st
Fall Break	Monday, November 20th - Sunday, November 26th
Winter Break	Friday, December 22nd - Thursday, January 4th
Parent Observation Week	Monday, February 19th - Sunday, February 25th
Spring Break	Monday, March 11th - Sunday, March 17th
No Regular Classes	Sunday, March 31st
In-Studio Dress & Picture Week	Friday, May 3rd - Thursday, May 9th
Paramount Dress Rehearsal	Monday, May 13th - Tuesday, May 14th
No Regular Classes	Monday, May 27th - Saturday, June 1st
Recital 2024	Sunday, June 2, 2024

## POLICIES

Billing & Late Fees - Tuition is charged to your bank account on file on the 1st of the month. An email statement will be sent as a reminder on the 20th of the month prior. A \$35 fee for any ACH charges returned from the bank and an additional finance charge for balances left after the 5th of the month will be applied. All payments must be current for dancers to receive costumes or apparel, participate in class or perform in any show, recital or competition.

Concurrent Enrollment Requirements - All Jazz, Lyrical, Leaps & Turns, and Pointe students must have concurrent enrollment in a ballet class of the same level. Pointe classes are by invitation only.

Inclement Weather - Prestige Dance Studio reserves the right to decide whether or not to hold classes in the event of inclement weather. Check your email or our Facebook page for any cancellations.

Absences - Email us if your student is going to miss a class. Dancers are allowed to make up most missed classes. No refunds will be given for missed dance classes. Tuition fees will not be adjusted for late registrations or missed classes.

Dress Code - In order for dancers to get the most out of their classes, students must be in proper dance attire, including hair worn in a neat and secure bun and applicable dance shoes. No jewelry, gum or dangly earrings are allowed. [Visit our website for the exact dress code specifications for your class.](#)

Cancellation of Enrollment - Notice of discontinuation of class is required [in writing via email](#) by the 10th of the month prior. Drops after the 10th of the month must pay the tuition fee associated with the following month. Drops after January 10th, 2024 are responsible for all remaining monthly installment payments in order to cancel registration.

Parent Observation - Parents may only enter a classroom when invited by the instructor. As a courtesy to all dancers, this is to prevent distractions during class time. Please talk to the office staff or send us an email if you have any questions or concerns. We understand that adjusting to the first few classes may be difficult for some of our Tippy Toes students. Parents may join students until they warm up to their teachers, peers, and surroundings until October 1st.

Lobby Expectations - Please be considerate while in the lobby or viewing areas of the studio. Dancers and instructors inside the studios can hear loud noises from the lobby. Minors must be supervised at all times within the walls of Prestige Dance Studio. There should be no running, yelling, or mishandling of merchandise, water fountains, or restroom facilities.

A 7% sales tax is added to all fees in accordance with Iowa State Law.

[Contact us! We welcome your questions and look forward to helping you!](#)

Email: [Info@prestigedancestudio.com](mailto:Info@prestigedancestudio.com)

OFFICE HOURS:  
Monday through Thursday 4:30-7:00pm